

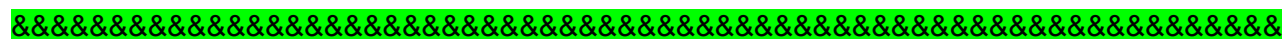


Department of Computer Science

Summer Thesis or Project CS 4490Z/4460Z CS 3380F/G/Z

Core Regulations

- The student must first find a suitable supervising prof. at Western **well before the end of the A Term.**
 - The proposed supervisor must sign the form agreeing to supervise the student.
 - The student must then submit this form to the CS Dept. for assessment.
 - If successful, approval to enrol in the course for the summer thesis will be given.
- If a suitable supervising prof. is not found by the end of the A Term, the student will not be permitted to enroll in the summer thesis course.
- Only students enrolled in the summer thesis course will be able to conduct the summer thesis research.
- There are no lectures in the summer course.
- All the thesis advice is the responsibility of the supervisor.
- It is the student's responsibility to create a meeting schedule in conjunction with the thesis supervisor.
- The student must submit a proposal to the supervisor and receive feedback from the supervisor.
- It is the student's responsibility to submit progress reports and the final report to the thesis supervisor.
- The student must handover all the research artefacts (software, documentation, etc.) to the supervisor.
- The thesis supervisor grades (a) the research thesis and (b) the thesis presentation.
- The thesis supervisor submits the overall final thesis mark to the instructor at the end of the Summer Term.
- The instructor will submit the course grade to the university.
- Any situation deemed important but not covered by the core regulations above is subject to the instructor's prerogative to handle exceptions which may not be appealed.



Accommodation and Accessibility

Religious Accommodation

When a course requirement conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing at least two weeks prior to the holiday to the course instructor and/or the Academic Counselling office of their Faculty of Registration. Please consult University's list of recognized religious holidays (updated annually) at

<https://multiculturalcalendar.com/ecal/index.php?s=c-univwo>.

Accommodation Policies

Students with disabilities are encouraged to contact Accessible Education, which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The policy on Academic Accommodation for Students with Disabilities can be found at:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Accommodation_disabilities.pdf.

Academic Policies

The website for Registrarial Services is <http://www.registrar.uwo.ca>.

In accordance with policy,

https://www.uwo.ca/univsec/pdf/policies_procedures/section1/mapp113.pdf,

the centrally administered e-mail account provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at their official university address is attended to in a timely manner.

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf.

Support Services

Please visit the Science & Basic Medical Sciences Academic Counselling webpage for information on adding/dropping courses, academic considerations for absences, appeals,

exam conflicts, and many other academic related matters:
<https://www.uwo.ca/sci/counselling/>.

Students who are in emotional/mental distress should refer to Mental Health@Western (<https://uwo.ca/health/>) for a complete list of options about how to obtain help.

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at

https://www.uwo.ca/health/student_support/survivor_support/get-help.html.

To connect with a case manager or set up an appointment, please contact support@uwo.ca.

You may wish to contact Accessible Education at

http://academicsupport.uwo.ca/accessible_education/index.html

if you have any questions regarding accommodations.

Learning-skills counsellors at the Student Development Centre (<https://learning.uwo.ca>) are ready to help you improve your learning skills. They offer presentations on strategies for improving time management, multiple-choice exam preparation/writing, textbook reading, and more. Individual support is offered throughout the Fall/Winter terms in the drop-in Learning Help Centre, and year-round through individual counselling.

Additional student-run support services are offered by the USC, <https://westernusc.ca/services/>.